

PATCHWAY TOWN COUNCIL

Minutes of the Finance Committee held on 3 January 2012 at Callicroft House, Rodway Road, Patchway

Present: Cllr. E. Gordon JP (in the Chair)
M. Grotzke
P. Cottrell
S. Scott
K. Walker
D. Tiley
A. Alsop

1. Apologies

Apologies for absence were received from Cllrs. Mills and Moore.

2. Declarations of Interest

The Chairman asked any members having an interest in a matter to be discussed in the meeting to declare it at the appropriate time.

3. Minutes

The minutes of the meeting held on 6 December 2011 were agreed as a correct record and signed by the Chairman.

4. Matters arising from the Minutes

a) Housing Receipts

The Committee was very pleased to note that both schools projects previously reported had been agreed for payment by SGC.

5. Current financial position

The Committee noted that the bank balances at today's date were:

Current account:	£848.00
Business Reserve account:	£168,450.98

6. Monthly summary of expenditure

The Committee noted the summary of expenditure for the month of December.

7. Grant applications

The following grant application was agreed:

Old Patchway Pensioners Friday Club	£500
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8. Budget for 2012-13

The Committee continued to work through the various headings of the budget, reducing expenditure to match the income available.

The Committee agreed to meet again on 5 January when the following were present: Cllrs. Grotzke (in the Chair), Tiley, Mills, Cottrell, Moore and Scott (apologies Gordon & Walker) and a final meeting was held on 9 January when the following were present: Cllrs. Mills (in the Chair), Grotzke, Moore, Scott, Cottrell and Tiley (apologies Gordon).

Finally, the Committee unanimously agreed on the proposal of Cllr. Grotzke, seconded by Cllr. Moore, to recommend to Council that the budget for 2012-13 should be £570,000.

It was further unanimously agreed on the proposal of Cllr. Grotzke seconded by Cllr. Scott, that the Precept should be £554,400. This was an inflationary increase of the RPI of 5.6% on last year's Precept as recommended by South Gloucestershire Council.

The Committee agreed unanimously to make the following recommendations:

- a) The groundstaff would be asked to carry out as many of the jobs which were to have been carried out by contractors as possible and that the Personnel Committee should meet as soon as possible.
- b) The pitch rentals should be increased next season by 10% but frozen for the following two years; three year contracts should be offered to clubs.
- c) Rent increases for all council properties should be considered.
- d) The Parks & Open Spaces Committee should review allotment rents each September and should look at increasing the rent per plot by £10 at the next opportunity – October 2012. Cllr. Mills declared his interest in this item.
- e) The Council should invite South Gloucestershire Council's Internal

Audit Department to carry out an audit of the Council's finances.

9. Other financial or urgent matters

No other matters were discussed.

10. Date of next meeting

It was noted that the next meeting would be held on Tuesday 7 February at 7.30 p.m.