

1 September 2011

Dear Councillor,

The next meeting of the Finance Committee will be held on Tuesday 6 September at 7.30 p.m. at Callicroft House, Rodway Road, Patchway.

The agenda is given below and it is hoped that you will be able to attend.

Yours sincerely,

Town Clerk

A G E N D A

1. Apologies for absence
2. Declarations of Interest
3. Minutes of the meetings held on 26 July (enclosed)
4. Matters arising from the minutes:
5. Current financial position
6. Monthly summary of expenditure
7. Grant applications
8. Other financial matters
9. Date of next meeting: Tuesday 4 October