

## PATCHWAY TOWN COUNCIL

### **Minutes of the Finance Committee held on 5 July 2011 at Callicroft House, Rodway Road, Patchway**

Present: Cllr. E. Gordon (in the Chair)  
C. Mills  
P. Cottrell  
M. Grotzke  
D. Tiley  
S. Scott  
K. Walker  
Miss R. Thorne

#### **1. Apologies**

Apologies for absence were received from Cllr. Moore.

#### **2. Declarations of Interest**

Cllr. Grotzke and the Clerk declared their interest as Management Committee members of Coniston community Association. Cllrs. Orpen and Cottrell declared their interest as Management committee members of Patchway Community Association.

#### **3. Minutes**

The minutes of the meeting held on 7 June were agreed as a correct record and signed by the Chairman.

#### **4. Matters arising from the Minutes**

- a) Patchway Community Centre building plans  
The Committee noted that a meeting was held with representatives of the Community Centre's committee and David Pearce, architect with SGC on 10 June to see the plans drawn up. It was further noted that the Council has asked for legal advice to be obtained on the request that the new building's footprint should include the grass at the rear of Callicroft House and the Casson Centre.
- b) Meeting with Community Centre to discuss finance  
This meeting had been held before the Finance Committee and the

representatives of the Centre had stated that they were in severe financial difficulties. It was noted that in this financial year the Council had budgeted £15,000 as a grant for Patchway Community Association, £6,000 for Coniston community Association and £5,000 for North Patchway Hall. The Committee agreed unanimously that all three grants should be paid immediately.

The representatives had also described problems with the roof of the building and stated that an estimate for replacing the front portion had been received for £12,875. There was dissatisfaction with a recent repair carried out by the Council's builder to the guttering and the Clerk undertook to investigate this and report back. It was suggested that work should always be checked before it was paid for. The Clerk stated that no invoice had been received for the roof work.

c) Pre School request for repair of tunnel covering

The Committee was pleased to hear that the Council's groundstaff were investigating a lower cost for re-covering the tunnels in the pre-school's outside play area in the courtyard of Callicroft House.

**5. Current financial position**

The Committee noted that the bank balances at today's date were:

Current account:	£1,000.00
Business Reserve account:	£244,729.94

**6. Monthly summary of expenditure**

The Committee noted the summary of expenditure for the month of June.

**7. Grant applications**

The following grant application was agreed:

Vitalise (for respite care)	£364
Patchway Festival (schools art workshops)	£2,500
Patchway Minibus Committee	£600
Patchway Centre Pre-School (one month's rent)	£928

**8. Date of next meeting**

It was noted that the next meeting would be held on Tuesday 26 July.