

19 July 2011

Dear Councillor,

A special meeting of the Finance Committee will be held on Tuesday 26 July at 6.30 p.m. at Callicroft House, Rodway Road, Patchway.

The agenda is given below and it is hoped that you will be able to attend.

Please note that there will be a meeting on Friday 29 July at 3p.m. for the Finance Committee with the Council's solicitor to discuss legal issues concerning the proposal to rebuild Patchway Community Centre.

Yours sincerely,

Town Clerk

A G E N D A

1. Apologies for absence
2. Declarations of Interest
3. Minutes of the meetings held on 5 July
(circulated with Council papers)
4. Matters arising from the minutes;
 - a) Patchway Community Centre roof
5. Current financial position
6. Monthly summary of expenditure
7. Grant applications
8. To sign cheques for accounts payable

9. To confirm acceptance of Standing Orders and Financial Regulations
10. Other financial matters
11. Date of next meeting: Tuesday 6 September