

PATCHWAY TOWN COUNCIL

Minutes of a meeting of the Finance Committee held on 6 July 2010 at Callicroft House, Rodway Road, Patchway

Present: Cllr. E. Gordon JP (in the Chair)
L. Gray
K. Dando
B. Hopkinson
Mrs E. Martin (arrived late)
M. Richardson

1. APOLOGIES & WELCOME

Apologies for absence were received from Cllrs. Hodder, Cottrell and Grotzke.

2. DECLARATIONS OF INTEREST

The Chairman asked members to declare their interest in any matter raised during the meeting.

3. MINUTES

The Minutes of the meeting held on 1 & 22 June which had been circulated, were agreed as a correct record.

4. MATTERS ARISING FROM THE MINUTES

a) Meeting with SGC concerning community facilities for Charlton Hayes

It was noted that most Councillors had attended this meeting on 15 June and that SGC had suggested that a small committee be established to discuss this matter in further detail, once a response had been received from Bovis.

There was some discussion on this matter which it was agreed would be reported to the Council in closed session.

b) Patchway Community Association

It was agreed that no further grants would be made to the Association until the requested documents had been received.

These documents were the insurance details, the audited accounts

and the constitution adopted at the AGM.

- c) Patchway Sports & Social Club
The Committee noted a letter from the Club's Trustees requesting a meeting with the Council and agreed to meet them in the autumn. It was agreed to ensure that the grant information sent out to groups stated that no retrospective grants will be made, to avoid any future misunderstandings.
- d) Playbuilder Project
The Committee noted that the Clerk would be meeting with relevant Officers of SGC and would report to the Council meeting.
- e) Cost of work at Pretoria Road allotments
It was noted that the Clerk was obtaining an alternate quotation for the concrete works.
- f) Section 137 provisions
There was a discussion on the provisions of Section 137 of the Local Government Act and it was agreed that the Clerk should speak to the Baptist Church with a view to an application being submitted for works to enable part of the church to be partitioned off for community events. Cllr. Hopkinson was hoping to obtain SGC funding to upgrade the appearance of the British Legion, bearing in mind that it would be adjacent to the new Hub building.

5. CURRENT FINANCIAL POSITION

The Committee the bank balances at today's date were:

Current account:	£3,897.00
Business Reserve account:	£376,053.95
Capital Reserve account:	£127,551.39

6. MONTHLY SUMMARY OF EXPENDITURE

The Committee noted the summary of expenditure for the month of June.

7. GRANT APPLICATIONS

The Committee considered applications from the following organisations and agreed to the following grants:

Wednesday Luncheon Club	£600
Physically Handicapped & Able Bodied Club	£300
Patchway Art & Craft Club	£300

8. OTHER MATTERS

a) Internal Audit Review

The extract of the Internal Audit Review, having been circulated to Members with the minutes of the June meeting, was agreed by the Committee.

b) Mobile Phone Contract

The Deputy Clerk presented figures to show that the Council would make a substantial saving if the current mobile phones were transferred to an Orange Public Sector Contract and it was agreed by the Committee that the new contract should be taken out as soon as practical. Councillors who wished to have a copy of the presentation were asked to inform the Clerk.

c) Mobile Phone Policy

The Deputy Clerk introduced a draft Mobile Phone Policy to control use of phones for private use and ban their use when driving. It was agreed to refer this Policy to the Personnel Committee for discussion and when adopted, to circulate it to all Councillors.

9. DATE OF NEXT MEETING

It was noted that the next meeting would be held on Tuesday 7 September.